



SKYRIDGE

ARCHITECTURAL REVIEW CHECKLIST

REFER TO THE ARCHITECTURAL GUIDELINES FOR THE FULL REVIEW PROCESS

- 1 ARCHITECT SELECTION**

Select a qualified Architect, designer, engineer, or draftsman, and general contractor. Assembling a qualified TEAM may be the most critical step in the home building process. Your TEAM will interface with the ARC and be a key factor in determining how efficiently your home moves through the Architectural Review and building process.
- 2 CONCEPT REVIEW APPLICATION**

Submit 1 PDF file with *Owner Contact and Consent Form, Concept Review Requirements Form, and Exhibits 1-5 on Submittal Checklist* at least 72 hours prior to next ARC meeting.
Pay ARC the *\$250 Concept Review Fee*.
Receive *Preliminary Plan Approval* within 12 months of *Concept Review*.
- 3 PRELIMINARY PLAN APPLICATION & APPROVAL**

Submit 1 PDF file with *Preliminary Plan Application Form and Exhibits 1-8 on Submittal Checklist* at least 72 hours prior to next ARC meeting.
Pay ARC the *\$3500 Architectural Review Fee*.
Receive *Final Plan Approval* within 12 months of *Preliminary Plan Approval*.
- 4 FINAL PLAN APPLICATION & APPROVAL**

Submit 1 PDF file with *Final Plan Review Application Form and Exhibits 1-12 on Submittal Checklist* at least 72 hours prior to ARC meeting.
Pay ARC any assessed *Fees* (if applicable).
Building Permit issued within 12 months of *Final Approval*.
- 5 PERFORMANCE DEPOSIT & AGREEMENT**

Upon receiving *Final Approval* submit executed *Performance Deposit Agreement and Notice of Voluntary Lien*.
Pay ARC the *\$10,000 Performance Deposit*.



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WASATCH COUNTY COMPLIANCE

Deliver 2 sets of ARC stamped *Final Plans* to Wasatch County and complete required steps to apply for a *Building Permit* and County authorization.

Building Permit issued within 12 months of *Final Plan Approval*.

First construction inspection within 6 months of building permit being issued.

7

PRE-CONSTRUCTION CONFERENCE

Builder and ARC representative meet prior to any construction to review; construction procedures, proper compliance, maintenance requirements, location of utilities, and L.O.D. fencing requirements.

8

COMMENCEMENT OF CONSTRUCTION

Comply with all construction requirements and ARC required checkpoints.

Complete Homesite construction and restore any Site or surrounding area disturbance within 24 months of commencement.

Complete ARC approved landscaping within 9 months of Certificate of Occupancy.

9

OWNER'S LETTER OF CERTIFICATION

Submit *Letter of Certification* to the ARC certifying completion and compliance with: Homesite improvements, proper cleanup, landscaping improvements, any Damage repairs, payment of any required Fee(s).

Complete ARC Final Inspection and Final Release within 12 months of receipt of the Certificate of Occupancy or forfeit *Performance Deposit*.

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FINAL INSPECTION AND RELEASE

Pass ARC Homesite and Compliance Final Inspection.

Receive *ARC Final Release* and return of *Performance Deposit*.



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ARCHITECTURAL REVIEW FEE SCHEDULE

Concept Application Review	\$250
ARC Assigned Member - \$250 Includes review of Concept Plan Application	
Preliminary and Final Plan Application Reviews with Inspections	\$3,500
ARC Assigned Member - \$2,500 Includes 17 - 20 hours – two ARC meetings and standard four construction site inspections	
Management and Administration - \$1,000 Includes ARC meeting hours Not included – Additional Site inspections or visits	
Resubmittal or Remodel Plan Reviews	Hourly \$200
Hourly review fee applies to resubmittal of Preliminary or Final Plans to ARC, remodel plan reviews, any subsequent changes to Approved Plans or post construction improvements including, but not limited to, landscaping, decks, patios, walkways and changes to exterior materials or colors. In accordance with <i>Architectural Guidelines Section 7.10 and 7.18</i>	
Performance Deposit - Refundable	\$10,000
Pass ARC Homesite and Compliance Final Inspection and receive ARC Final Release and return of Performance Deposit.	
Revegetation Penalty	As Assessed
In accordance with <i>Architectural Guidelines Section 3.1</i>	
Construction Regulation Violations	
1 st Offense	\$250
2 nd Offense	\$500
3 rd Offense	\$1000
4 th Offense	Stop Work Order
Daily Parking Violations	
1 st Offense	\$25
2 nd Offense	\$50
3 rd Offense	\$100
4 th Offense	Prohibited from entering property